



Welcome to on Kintell. This manual takes you through all the key concepts you need to know as one of our Career Transition Mentees.

To become a mentee in the Career Transition Mentoring Group, all you need to do is sign up to the group.

Whilst you can book sessions with mentors without creating a group card, we would strongly encourage you to create a group card. If you are seeking advice on transition, please identify yourself as a mentee by including the word mentee in your card title and using the What can I help you with section to outline what you would like help with.

Without a group card, you will



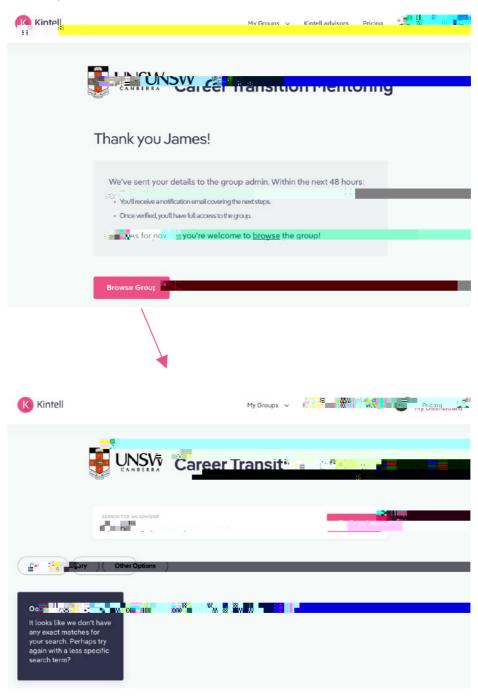






STEP 3. Verification in progress...

We'll send your details to the group admin for verification. Meanwhile, you can browse the group for ideas on how to draft your advisor profile:)



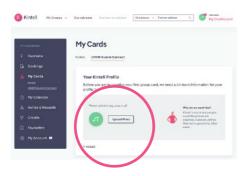




STEP 5a. Create your Group Card

To become an advisor in the CTMP group directory, create a 'group' card from 'My Cards' section of your dashboard.





If you j**⊳**







STEP 5c. Availability settings

Decide on the times you're available for taking bookings. You can also sync your digital calendars with Kintell. Once availability is set, the learners can book you directly OR the admin can facilitate a booking on your behalf based on your settings.



